

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTES OF THE RUTLAND DUNDEE
FIRE PROTECTION DISTRICT
HELD THE 11th DAY OF NOVEMBER, 2024
AT THE HEADQUARTERS STATION #51
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

The regular meeting of the Board of Trustees of the Rutland Dundee Fire Protection District was called to order at 2:04 p.m.

A roll call was taken, and the following Trustees were present: Rollyn Anderson, John Gilbert, and William Carbone. Chief Thomas, Deputy Chief Reedy, Dawn Andriik, and Attorney Weiler were also present.

Chief Thomas, Deputy Chief Reedy, and Deb Arnold from Greater Elgin Area EMS System presented Cardiac Clinical Save Award Certificates to personnel that responded to a call on October 7, 2024 and were able to have a positive outcome for a cardiac patient. Those personnel recognized with a certificate from Greater Elgin and Zoll were: Quadcom Telecommunicator Lynn Richards, Gilberts Police Officer Teresa Suchy, Rutland-Dundee FPD Lt. Dan Fleck, FF/EMT Greg Witt, FF/EMT Evan Schroeder, Lt. Jim Samack, FF/PM Curtis Kramer, FF/EMT Fredy Valladares, West Dundee FD Lt. Mike Barreto, FF/PM Mike Utley, FF/EMT Doug Mahute, and Rutland-Dundee FPD DC Christopher Reedy.

Chief Thomas administered the Oath of Office to Part-Time employees FF/EMT Evan Schroeder and FF/EMT Fedy Valladares.

A motion was made by Trustee Carbone to suspend the Regular Meeting of the Board of Trustees at 2:27 p.m. and enter the Public Hearing for the FY2024 Tax Levy. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

There were no comments or questions from the public regarding the FY 2024 Tax Levy.

A motion was made by Trustee Carbone to close the Public Hearing for the FY2024 Tax Levy at 2:29 p.m. and reconvene the Regular Meeting of the Board of Trustees. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Trustee Anderson opened the floor for questions from the public. There were no comments or questions from the public.

A motion was made by Trustee Carbone to approve the minutes of the Regular Meeting held October 14, 2024, as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to approve the Closed Session minutes from the Regular Meeting held October 14, 2024 as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve payment of the October bills, including check number 38404 through 38435 for a total of \$98,459.78, payroll liability for the month of October in the amount of \$150,868.47, and electronic payments of \$5,103.08 for a total liability in the month of October of \$254,431.33. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the October Year-To-Date Treasurer's report as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Attorney Weiler reported he will be appearing at a court hearing tomorrow, on behalf of the District, as it relates to filing the Agreement with Carpentersville regarding their recent annexation of property along Huntley Road that will remain within the Rutland-Dundee Fire Protection District.

Attorney Weiler reviewed the proposed IFCA contract for the upcoming Deputy Chief search. Attorney Weiler proposed some alternative wording, which was accepted by the IFCA, and has approved the signing of the IFCA Agreement by District representatives.

Chief Thomas reviewed items contained in the monthly Chief's Report to the Board.

The District received the annual Foreign Fire Insurance check from the Illinois Municipal League. The FFIB check and annual audit completed by Lauterbach & Amen will be forwarded to the officers of the Board.

Personnel have been participating in Quadcom fire department training. The Chief believes this is another example of great interorganizational training that will help all the Quadcom departments when responding to calls for emergency fire services.

Chief Thomas reported that the annual District hydrant testing has been completed.

In October, Carpentersville announced the appointment of Deputy Chief Rick Nieves.

The District's FEMA Grant request for Zoll monitors has been denied. Staff is still waiting to hear from the State of Illinois regarding the Small Tools Grant request.

FY2023/24 Annual Audit filings were completed by October 31.

Board President Anderson stated that it is the consensus of the Efficiency Act Committee members that the minutes from the October 14, 2024 final meeting are accurate as prepared, and the Efficiency Report can now be filed as required by the State of Illinois. Chief Thomas will file the report on behalf of the District with the Kane County Chairperson.

A motion was made by Trustee Carbone to approve Ordinance FY 2024-002, A Levy Ordinance for the Rutland and Dundee Townships Fire Protection District Kane County, Illinois for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025 as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the 2025 Board of Trustees' Meeting Schedule as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Chief Thomas recognized FF/PM Luke Meyer for 15 years of service with the District.

During the month of October, the District received a thank you letter from the Carpentersville Fire Department and Hampshire Fire District for RDFPD personnel's assistance during structure fires in their towns. The District also received a thank you letter from Huntley Fire District for RDFPD personnel providing station coverage during a funeral for a Retired Huntley Lieutenant Ken Larsen. Copies of these letters will be placed in participating personnel's employee file.

With no further business to come before the Board, a motion was made by Trustee Anderson to adjourn the Regular Meeting of the Board of Trustees at 2:45 p.m. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Approved this 9th day of December, 2024, by a roll call vote as follows:

AYES: Anderson, Gilbert, Carbone

NAYS: 0

ABSENT: 0

Rollyn Anderson
President
Rutland Dundee Fire Protection District

ATTEST:

William Carbone
Secretary
Rutland Dundee Fire Protection District

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Public Attendance Record

Public:

Dundee Township: None
Rutland Township: None
Sleepy Hollow: None
Gilberts: None
Other: None

Department:

On Duty: Lt. Hayes
Lt. Samack
FF Schroeder
FF Witt
Off Duty: Lt. Fleck
FF Kramer
FF Valladares