

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE RUTLAND DUNDEE
FIRE PROTECTION DISTRICT
HELD THE 14th DAY OF OCTOBER, 2024
AT THE HEADQUARTERS STATION #51
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

The regular meeting of the Board of Trustees of the Rutland Dundee Fire Protection District was called to order at 2:04 p.m.

A roll call was taken, and the following Trustees were present: Rollyn Anderson, John Gilbert, and William Carbone. Chief Thomas, Deputy Chief Reedy, and Attorney Weiler were also present. Dawn Andriik was absent.

Trustee Anderson opened the floor for questions from the public.

A motion was made by Trustee Carbone to approve the minutes of the Regular Meeting held September 9, 2024, as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to approve the Closed Session minutes from the Regular Meeting held September 9, 2024 as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve payment of the September bills, including check number 38366 through 38403 for a total of \$251,533.76, payroll liability for the month of September in the amount of \$150,868.47, and electronic payments of \$3,313.97 for a total liability in the month of September of \$405,716.20. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the September Year-To-Date Treasurer's report as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Chief Thomas introduced Jasleen Kaur from Lauterbach & Amen. Jasleen reviewed information regarding the District's FY 2023 Annual Audit, based on the Draft Audit provided to the Trustees for their review for this meeting.

A motion was made by Trustee Gilbert to approve the Audit report as presented by Lauterbach & Amen as its most recent draft and authorize the filing of the audit with the Kane County Clerk and the State Comptroller in its final format, in conformance with the draft presented by the auditors to the Board of Trustees on October 14, 2024. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Attorney Weiler reported that he has been working with representatives from Carpentersville as it relates to an annexation. Attorney Weiler had President Anderson sign the Agreement as approved by both attorneys.

Chief Thomas reviewed items contained in the monthly Chief's Report to the Board.

Emissions related repairs have been completed to A-51. Chief Thomas updated the Board on several projects that may be coming to the Village of Gilberts.

A motion was made by Trustee Anderson to enter Closed Session at 2:30 p.m. to discuss Personnel Issues per 5 ILCS 120/2 (c) (1) and Imminent Litigation per 5 ILCS 120/2 (c) (11) of the Open Meetings Act. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to exit Closed Session at 2:55 p.m. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the FY 2023 Treasurer's Report as prepared. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to continue to keep all Closed Session Minutes currently listed as closed and unavailable for public review, closed and unavailable for public review. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to authorize the destruction of Closed Session Recordings dated November 14, 2022; January 9, 2023; and March 13, 2023. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the Deputy Chief job description as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to approve the Illinois Fire Chief Association Assessment and Consulting Services Proposal, for the position of Deputy Chief, for an amount not to exceed \$13,500. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Chief Thomas recognized Firefighter/Paramedic Dave Strossner for completing one year of service with the District. Chief Thomas has a letter prepared to present to FF/PM Strossner recognizing the successful completion of his probationary period with the District.

Chief Thomas recognized Administrative Assistant Dawn Andrluk for completing one year of service with the District. A motion was made by Trustee Gilbert to approve the addendum to Dawn's Full-Time Employment Agreement as presented. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Chief Thomas updated the Board regarding the Lieutenant's promotional exam process.

With no further business to come before the Board, a motion was made by Trustee Carbone to adjourn the Regular Meeting of the Board of Trustees at 3:01 p.m. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Approved this 11th day of November, 2024, by a roll call vote as follows:

AYES: Anderson, Gilbert, Carbone

NAYS: 0

ABSENT: 0

Rollyn Anderson
President
Rutland Dundee Fire Protection District

ATTEST:

William Carbone
Secretary
Rutland Dundee Fire Protection District

BOARD OF TRUSTEES OF THE RUTLAND DUNDEE
FIRE PROTECTION DISTRICT
HELD THE 14th DAY OF OCTOBER, 2024
AT THE HEADQUARTERS STATION #51
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

Public Attendance Record

Public:

Dundee Township: None
Rutland Township: None
Sleepy Hollow: Mike Tennis
Gilberts: None
Other: John Falduto – Sawyer Falduto

Department:

On Duty: Lt. Hayes
Lt. Samack
FF Kramer
Off Duty: None