

# **Rutland Dundee Townships Fire Protection District**

## **Board Meeting Agenda**

**DATE:** Monday, September 9th 2024

**TIME:** 2:00PM - In Person

**LOCATION:** Station #51 Training Room  
11 East Higgins Road Gilberts IL.

- 1 CALL MEETING TO ORDER
- 2 ROLL CALL
- 3 PUBLIC COMMENT
- 4 APPROVAL OF LAST MEETING MINUTES
  - August 12th 2024 - Regular Session
  - August 12th 2024 - Closed Session
- 5 TREASURER'S REPORT
  - A: Request and Approval to pay the Bills
  - B: Year to Date Financial Summary & Fund Balance
- 6 ATTORNEY'S REPORT
- 7 CHIEF'S REPORT
- 8 TRUSTEE'S REPORT / COMMENTS
- 9 NEW BUSINESS
  - A: Resolution FY2024-002 Disposing of Property Resolution
  - A: Lieutenant Promotional Process Update
- 10 OLD BUSINESS
  - A: Station #52 Remodel Project
- 11 EXECUTIVE SESSION
  - Personnel Issues - (5 ILCS 120/2 (c) (1))
  - Imminent Litigation - (5 ILCS 120/2 (c) (11))
- 12 Adjournment

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE RUTLAND DUNDEE  
FIRE PROTECTION DISTRICT  
HELD THE 12<sup>th</sup> DAY OF AUGUST, 2024  
AT THE HEADQUARTERS STATION #51  
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

The regular meeting of the Board of Trustees of the Rutland Dundee Fire Protection District was called to order at 2:00 p.m.

A roll call was taken, and the following Trustees were present: Rollyn Anderson and John Gilbert. Chief Thomas, Deputy Chief Reedy, Attorney Weiler, and Dawn Andrlik were also present. Trustee Carbone was absent.

Chief Thomas, Deputy Chief Reedy, and Amy Crane from Sherman Hospital recognized QuadCom Dispatch, Sleepy Hollow Police, Rutland-Dundee Fire, and East Dundee Fire personnel for a Cardiac Clinical save of a patient in June, 2024.

Trustee Anderson opened the floor for questions from the public.

Mike Tennis, a Sleepy Hollow resident, asked if Staff could account for the increase in call volume. Chief Thomas indicated there is no specific reason that could be attributed to the call volume increase. Mr. Tennis asked if the District is considering moving additional funds from the Cornerstone Bank to the Schwab account to take advantage of higher interest rates. Staff indicated the interest rate at Cornerstone is comparable to the Schwab interest rate.

A motion was made by Trustee Anderson to have Trustee Gilbert serve as Secretary pro tem for this meeting. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

A motion was made by Trustee Gilbert to approve the minutes of the Regular Meeting held July 15, 2024, as presented. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

A motion was made by Trustee Gilbert to approve the Closed Session minutes from the Regular Meeting held July 15, 2024 as presented. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

A motion was made by Trustee Gilbert to approve payment of the July bills, including check number 38303 through 38335 for a total of \$121,143.06, payroll liability for the month of July in the amount of \$227,267.34, and electronic payments of \$4,029.87 for a total liability in the month of July of \$352,440.27. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

A motion was made by Trustee Gilbert to approve the July Year-To-Date Treasurer's report as presented. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes, Trustee Carbone voting yes, and Trustee Gilbert voting yes.

Chief Thomas pointed out that check #38304 was for the purchase of a new lawn mower for Station #52. During the month the old unit stopped working and was replaced.

Attorney Weiler reported that during the month he worked with Chief Thomas on the Notice of Bid for the renovations at Station #52.

Attorney Weiler updated the Board on the recent annexation of property along Huntley Road by the Village of Carpentersville. Attorney Weiler filed a petition to prevent the disconnection for the Fire District of those properties into Carpentersville, due to the fact the annexation would cause other District properties to not be contiguous with other District properties. Attorney Weiler will be working on an Agreement to be signed by both parties memorializing that the properties will remain on the District's tax roles, even though annexed into Carpentersville.

Chief Thomas reviewed items contained in the monthly Chief's Report to the Board.

Two of the District's employees have completed Paramedic school and are signed up to take the National Registry EMT-Paramedic exam in August.

Staff met with representatives of St. Peter's Church regarding the addition of a sprinkler system at the Church.

After talking with East Dundee Fire Protection District staff, Chief Thomas and Deputy Chief Reedy were informed that Rutland-Dundee's request for Zoll monitors and regional fill station was not included in the FEMA Grant East Dundee submitted and was recently notified they had been awarded. Chief Thomas and Deputy Chief Reedy thought the Grant was being submitted as a regional grant, but that was not the case.

Discussion was conducted regarding the remodeling project for Station #52. A motion was made by Trustee Gilbert to approve the Station #52 remodel project Notice as presented, and direct Staff to publish said Notice in the newspaper as required. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

A motion was made by Trustee Gilbert to enter Closed Session at 2:47 p.m. to discuss Personnel Issues per 5 ILCS 120/2 (c) (1) of the Open Meetings Act. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

A motion was made by Trustee Gilbert to exit Closed Session at 3:11 p.m. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

There was no action taken as a result of the Closed Session.

With no further business to come before the Board, a motion was made by Trustee Gilbert to adjourn the Regular Meeting of the Board of Trustees at 3:12 p.m. The motion was seconded by Trustee Anderson. A roll call vote was taken with Trustee Anderson voting yes and Trustee Gilbert voting yes.

Approved this 9<sup>th</sup> day of September, 2024, by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President  
Rutland Dundee Fire Protection District

ATTEST:

\_\_\_\_\_  
Secretary  
Rutland Dundee Fire Protection District

BOARD OF TRUSTEES OF THE RUTLAND DUNDEE  
FIRE PROTECTION DISTRICT  
HELD THE 12<sup>th</sup> DAY OF AUGUST, 2024  
AT THE HEADQUARTERS STATION #51  
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

**Public Attendance Record**

Public:

Dundee Township: None  
Rutland Township: None  
Sleepy Hollow: Mike Tennis  
Gilberts: None  
Other: None

Department:

On Duty: Lt. Hayes  
Off Duty: None

**Rutland-Dundee Fire District**  
**Bill List**  
**August 2024**

Date	Num	Name	Paid Amount
Aug 24			
08/30/2024	38337	Air One Equipment, Inc.	-40.00
08/30/2024	38338	AT&T Mobility	-0.08
08/30/2024	38339	Blue Cross & Blue Shield of IL	-8,187.07
08/30/2024	38340	Business Card	-3,403.58
08/30/2024	38341	CDS Office Technologies	-59.05
08/30/2024	38342	Chicago Communications LLC	-110.00
08/30/2024	38343	Comcast Cable	-57.94
08/30/2024	38344	Continental Western Group	-195.00
08/30/2024	38345	Dundee NAPA Auto Parts	-118.80
08/30/2024	38346	Dynegy - Gilberts Station	-743.32
08/30/2024	38347	Elenbe Auto and Diesel Services, LLC	-838.95
08/30/2024	38348	ExxonMobil Fleet/GECC	-1,961.16
08/30/2024	38349	GenServe LLC	-5,164.50
08/30/2024	38350	Huntley Ford	-648.57
08/30/2024	38351	Illinois Fire Apparatus Mechanics Assn.	-350.00
08/30/2024	38352	Illinois Public Risk Fund	-9,091.00
08/30/2024	38353	Menards	-39.08
08/30/2024	38354	Motorola Solutions - StarCom21 Network	-1,700.00
08/30/2024	38355	Motorola Solutions, Inc.	-9,256.28
08/30/2024	38356	Nicor Gas - Gilberts Station	-1.19
08/30/2024	38357	Nicor Gas - Sleepy Hollow	-73.42
08/30/2024	38358	NIPSTA	-800.00
08/30/2024	38359	Paddock Publications, Inc.	-124.20
08/30/2024	38360	Postmaster	-84.00
08/30/2024	38361	Principal Insurance	-1,011.40
08/30/2024	38362	QuadCom 9-1-1	-7,502.34
08/30/2024	38363	The Billing Company	-1,621.94
08/30/2024	38364	Today's Uniforms	-421.34
08/30/2024	38365	Village of West Dundee	-884.74
			<b>-54,488.95</b>
Aug 24			
08/09/2024		Paper check for Dugo	-152.60
08/14/2024		Payroll 2024-17	-72,732.69
08/28/2024		Payroll 2024-18	-73,671.69
		<b>Payroll Total</b>	<b>-146,556.98</b>
		Electronic Payments - Child Support, AFLAC, 457	-4,108.87
		<b>Total Liability for month of July</b>	<b>-205,154.80</b>

Approved: \_\_\_\_\_

11:01 AM  
09/05/24

**Rutland-Dundee Fire District**  
**Check Detail**  
**August 2024**

Num	Date	Name	Account	Paid Amount
38337	08/30/2024	Alr One Equipment, Inc.	Cornerstone - General Checking	
210052	08/30/2024		503 Equipment Maintenance	-16.00
			503 Equipment Maintenance	-24.00
TOTAL				-40.00
38338	08/30/2024	AT&T Mobility	Cornerstone - General Checking	
0827...	08/30/2024		403 Telephone	-0.03
			403 Telephone	-0.05
TOTAL				-0.08
38339	08/30/2024	Blue Cross & Blue Shield of IL	Cornerstone - General Checking	
	08/30/2024		112 Group Health Insurance	-3,274.83
			112 Group Health Insurance	-4,912.24
TOTAL				-8,187.07
38340	08/30/2024	Business Card	Cornerstone - General Checking	
	08/30/2024		302 Station Supplies	-171.59
			302 Station Supplies	-257.38
			604 Training & Education	-352.34
			604 Training & Education	-528.52
			201 Postage	-6.85
			201 Postage	-10.27
			210 Meetings & Conferences	-50.00
			210 Meetings & Conferences	-75.00
			211 Computer Software	-480.00
			211 Computer Software	-720.00
			609 Ambulance Billing	-283.60
			609 Ambulance Billing	-425.40
			403 Telephone	-17.05
			403 Telephone	-25.58
TOTAL				-3,403.58
38341	08/30/2024	CDS Office Technologies	Cornerstone - General Checking	
INV1...	08/30/2024		203 Office Equipment	-23.62
			203 Office Equipment	-35.43
TOTAL				-59.05
38342	08/30/2024	Chicago Communications LLC	Cornerstone - General Checking	
354619	08/30/2024		503 Equipment Maintenance	-44.00
			503 Equipment Maintenance	-66.00
TOTAL				-110.00
38343	08/30/2024	Comcast Cable	Cornerstone - General Checking	
	08/30/2024		404 Cable TV	-23.18
			404 Cable TV	-34.76
TOTAL				-57.94
38344	08/30/2024	Continental Western Group	Cornerstone - General Checking	

**Rutland-Dundee Fire District**  
**Check Detail**  
August 2024

Num	Date	Name	Account	Paid Amount
	08/30/2024		9201 Liability Insurance	-195.00
<b>TOTAL</b>				<b>-195.00</b>
<b>38345</b>	<b>08/30/2024</b>	<b>Dundee NAPA Auto Parts</b>	<b>Cornerstone - General Checking</b>	
484297	08/30/2024		501 Vehicle Maint & Repairs	-47.52
			501 Vehicle Maint & Repairs	-71.28
<b>TOTAL</b>				<b>-118.80</b>
<b>38346</b>	<b>08/30/2024</b>	<b>Dynegy - Gilberts Station</b>	<b>Cornerstone - General Checking</b>	
0311...	08/30/2024		401 Electricity	-297.33
			401 Electricity	-445.99
<b>TOTAL</b>				<b>-743.32</b>
<b>38347</b>	<b>08/30/2024</b>	<b>Elenbe Auto and Diesel Services, LLC</b>	<b>Cornerstone - General Checking</b>	
1271	08/30/2024		501 Vehicle Maint & Repairs	-168.29
			501 Vehicle Maint & Repairs	-252.43
1288	08/30/2024		501 Vehicle Maint & Repairs	-167.29
			501 Vehicle Maint & Repairs	-250.94
<b>TOTAL</b>				<b>-838.95</b>
<b>38348</b>	<b>08/30/2024</b>	<b>ExxonMobil Fleet/GECC</b>	<b>Cornerstone - General Checking</b>	
9899...	08/30/2024		502 Gas & Oil	-784.46
			502 Gas & Oil	-1,176.70
<b>TOTAL</b>				<b>-1,961.16</b>
<b>38349</b>	<b>08/30/2024</b>	<b>GenServe LLC</b>	<b>Cornerstone - General Checking</b>	
0454...	08/30/2024		301 Bldg. Maintenance	-881.86
			301 Bldg. Maintenance	-1,322.78
0424...	08/30/2024		301 Bldg. Maintenance	-482.79
			301 Bldg. Maintenance	-724.18
0436...	08/30/2024		301 Bldg. Maintenance	-701.16
			301 Bldg. Maintenance	-1,051.73
<b>TOTAL</b>				<b>-5,164.50</b>
<b>38350</b>	<b>08/30/2024</b>	<b>Huntley Ford</b>	<b>Cornerstone - General Checking</b>	
271978	08/30/2024		501 Vehicle Maint & Repairs	-259.43
			501 Vehicle Maint & Repairs	-389.14
<b>TOTAL</b>				<b>-648.57</b>
<b>38351</b>	<b>08/30/2024</b>	<b>Illinois Fire Apparatus Mechanics Assn.</b>	<b>Cornerstone - General Checking</b>	
7345	08/30/2024		210 Meetings & Conferences	-140.00
			210 Meetings & Conferences	-210.00
<b>TOTAL</b>				<b>-350.00</b>
<b>38352</b>	<b>08/30/2024</b>	<b>Illinois Public Risk Fund</b>	<b>Cornerstone - General Checking</b>	



**Rutland-Dundee Fire District**  
**Check Detail**  
August 2024

Num	Date	Name	Account	Paid Amount
91596	08/30/2024		9202 Workmen's Comp Ins.	-9,091.00
TOTAL				-9,091.00
38353	08/30/2024	Menards	Cornerstone - General Checking	
26794	08/30/2024		302 Station Supplies	-15.63
			302 Station Supplies	-23.45
TOTAL				-39.08
38354	08/30/2024	Motorola Solutions - StarCom21 Network	Cornerstone - General Checking	
8651...	08/30/2024		602 Communications	-680.00
			602 Communications	-1,020.00
TOTAL				-1,700.00
38355	08/30/2024	Motorola Solutions, Inc.	Cornerstone - General Checking	
8281...	08/30/2024		702 Capital - Vehicles	-3,702.51
			702 Capital - Vehicles	-5,553.77
TOTAL				-9,256.28
38356	08/30/2024	Nicor Gas - Gilberts Station	Cornerstone - General Checking	
	08/30/2024		402 Natural Gas	-0.48
			402 Natural Gas	-0.71
TOTAL				-1.19
38357	08/30/2024	Nicor Gas - Sleepy Hollow	Cornerstone - General Checking	
	08/30/2024		402 Natural Gas	-29.37
			402 Natural Gas	-44.05
TOTAL				-73.42
38358	08/30/2024	NIPSTA	Cornerstone - General Checking	
	08/30/2024		604 Training & Education	-320.00
			604 Training & Education	-480.00
TOTAL				-800.00
38359	08/30/2024	Paddock Publications, Inc.	Cornerstone - General Checking	
301315	08/30/2024		206 Publication Expenses	-49.68
			206 Publication Expenses	-74.52
TOTAL				-124.20
38360	08/30/2024	Postmaster	Cornerstone - General Checking	
	08/30/2024		201 Postage	-33.60
			201 Postage	-50.40
TOTAL				-84.00
38361	08/30/2024	Principal Insurance	Cornerstone - General Checking	

## Rutland-Dundee Fire District Check Detail August 2024

Num	Date	Name	Account	Paid Amount
	08/30/2024		112 Group Health Insurance	-404.56
			112 Group Health Insurance	-606.84
<b>TOTAL</b>				-1,011.40
<b>38362</b>	<b>08/30/2024</b>	<b>QuadCom 9-1-1</b>	<b>Cornerstone - General Checking</b>	
24-R...	08/30/2024		602 Communications	-3,000.94
			602 Communications	-4,501.40
<b>TOTAL</b>				-7,502.34
<b>38363</b>	<b>08/30/2024</b>	<b>The Billing Company</b>	<b>Cornerstone - General Checking</b>	
2322	08/30/2024		609 Ambulance Billing	-648.78
			609 Ambulance Billing	-973.16
<b>TOTAL</b>				-1,621.94
<b>38364</b>	<b>08/30/2024</b>	<b>Today's Uniforms</b>	<b>Cornerstone - General Checking</b>	
264231	08/30/2024		605 Uniforms	-18.36
			605 Uniforms	-27.53
264190	08/30/2024		605 Uniforms	-63.16
			605 Uniforms	-94.74
264072	08/30/2024		605 Uniforms	-10.38
			605 Uniforms	-15.57
264073	08/30/2024		605 Uniforms	-24.78
			605 Uniforms	-37.17
263984	08/30/2024		605 Uniforms	-12.72
			605 Uniforms	-19.08
263224	08/30/2024		605 Uniforms	-24.78
			605 Uniforms	-37.17
264422	08/30/2024		605 Uniforms	-14.36
			605 Uniforms	-21.54
<b>TOTAL</b>				-421.34
<b>38365</b>	<b>08/30/2024</b>	<b>Village of West Dundee</b>	<b>Cornerstone - General Checking</b>	
2876	08/30/2024		403 Telephone	-273.20
			403 Telephone	-409.81
2873	08/30/2024		405 Internet Service	-80.69
			405 Internet Service	-121.04
<b>TOTAL</b>				-884.74

**Rutland-Dundee Fire District**  
**Balance Sheet**  
As of August 31, 2024

Aug 31, 24

**ASSETS**

**Current Assets**

**Checking/Savings**

Cornerstone - General Checking	-82,802.71
Cornerstone - Money Market	2,506,841.42
Cornerstone - Payroll	1,900.37
Cornerstone - Petty Cash	2,510.15
Schwab - Capital Reserve Account	<u>1,559,353.59</u>
<b>Total Checking/Savings</b>	<b>3,987,802.82</b>

**Cash Balances, May 1, 2024**

Cornerstone - General Checking	(97,155.73)
Cornerstone - Money Market	2,114,836.62
Cornerstone - Payroll	2,477.60
Cornerstone - Petty Cash	2,509.73
Scwab - Capital Reserve Account	<u>1,537,194.90</u>
	<b>3,559,663.12</b>

**Cash Balances, August 31, 2024**

Cornerstone - General Checking	(82,802.71)
Cornerstone - Money Market	2,506,841.42
Cornerstone - Payroll	1,900.37
Cornerstone - Petty Cash	2,510.15
Scwab - Capital Reserve Account	<u>1,559,353.59</u>
	<b>3,987,802.82</b>

**2024 Fiscal Year Net Income** **428,139.70**

## Rutland-Dundee Fire District

### YTD Treasurer's Report Budget vs. Actual

May through August 2024

	TOTAL			
	Aug 24	May - Aug 24	Budget	% of Budget
<b>Income</b>				
Ambulance Billing	18,623.57	105,989.35	240,100.00	44.14%
Contract Services	0.00	0.00	0.00	0.0%
CPR	110.00	110.00	200.00	55.0%
Donations	0.00	0.00	0.00	0.0%
Expense Reimb. & Refunds	13,462.52	23,290.96	30,000.00	77.64%
Foreign Fire - IL Municipal Lea	0.00	0.00	40,000.00	0.0%
Grant Income	0.00	0.00	49,700.00	0.0%
Haz Mat Spill	0.00	0.00	0.00	0.0%
Impact Fees	0.00	0.00	0.00	0.0%
Interest	9,839.61	60,251.61	30,000.00	200.84%
Kane County Property Taxes	51,154.86	1,713,476.10	3,065,649.75	55.89%
Miscellaneous Income	0.00	0.00	0.00	0.0%
Plan Review Fees	0.00	0.00	0.00	0.0%
State of IL - PPRT	1,166.89	14,414.93	42,000.00	34.32%
<b>Total Income</b>	<b>94,357.45</b>	<b>1,917,532.95</b>	<b>3,497,649.75</b>	<b>54.82%</b>
<b>Expense</b>				
100 Wages	154,420.35	728,202.78	2,248,184.00	32.39%
200 Admin/Office	2,370.35	16,468.93	87,950.00	18.73%
300 Building Maintenance	5,632.55	16,621.44	37,380.00	44.47%
400 Utilities	1,803.32	9,857.24	49,000.00	20.12%
500 Vehicle Maintenance	3,717.48	27,024.08	103,330.00	26.15%
600 Operations	13,635.48	59,100.34	284,280.00	20.79%
700 Capital Improvements	9,256.28	331,541.28	434,042.00	76.39%
800 Major Replacement	0.00	12,851.20	55,000.00	23.37%
9000 Audit Fund	0.00	6,100.00	12,000.00	50.83%
9100 FICA	5,659.38	25,984.99	74,852.00	34.72%
9200 Insurance Fund	9,286.00	70,346.28	180,000.00	39.08%
9300 Pension Fund	0.00	185,294.69	359,271.00	51.58%
9400 Foreign Fire Insurance	0.00	0.00	45,000.00	0.0%
<b>Total Expense</b>	<b>205,781.19</b>	<b>1,489,393.25</b>	<b>3,970,289.00</b>	<b>37.51%</b>
<b>Net Income</b>	<b>-111,423.74</b>	<b>428,139.70</b>	<b>-472,639.25</b>	

**Rutland-Dundee Fire District**  
**YTD Treasurer's Report Budget vs. Actual**  
May through August 2024

	TOTAL			
	Aug 24	May - Aug 24	Budget	% of Budget
<b>Income</b>				
Ambulance Billing	18,623.57	105,989.35	240,100.00	44.14%
Contract Services	0.00	0.00	0.00	0.0%
CPR	110.00	110.00	200.00	55.0%
Donations	0.00	0.00	0.00	0.0%
Expense Reimb. & Refunds	13,462.52	23,290.96	30,000.00	77.64%
Foreign Fire - IL Municipal Lea	0.00	0.00	40,000.00	0.0%
Grant Income	0.00	0.00	49,700.00	0.0%
Haz Mat Spill	0.00	0.00	0.00	0.0%
Impact Fees	0.00	0.00	0.00	0.0%
Interest	9,839.61	60,251.61	30,000.00	200.84%
<b>Kane County Property Taxes</b>				
Ambulance Fund	25,333.69	848,573.67	1,518,220.27	55.89%
Audlt Fund	100.22	3,356.70	6,006.62	55.88%
Corporate Fund	16,889.21	565,719.22	1,012,145.64	55.89%
Llablilty Ins. Fund	2,002.41	67,072.31	120,002.63	55.89%
Pension Fund	5,761.17	192,975.11	345,261.08	55.89%
Pension Fund PA 93-0689	233.78	7,830.60	14,010.25	55.89%
Social Security Fund	834.38	27,948.49	50,003.26	55.89%
<b>Total Kane County Property Taxes</b>	<b>51,154.86</b>	<b>1,713,476.10</b>	<b>3,065,649.75</b>	<b>55.89%</b>
Miscellaneous Income	0.00	0.00	0.00	0.0%
Plan Review Fees	0.00	0.00	0.00	0.0%
State of IL - PPRT	1,166.89	14,414.93	42,000.00	34.32%
<b>Total Income</b>	<b>94,357.45</b>	<b>1,917,532.95</b>	<b>3,497,649.75</b>	<b>54.82%</b>
<b>Expense</b>				
<b>100 Wages</b>				
101 Admin Salaries	27,883.76	121,781.74	375,777.00	32.41%
102 FT Shift Salaries	49,064.26	250,769.94	831,179.00	30.17%
103 FLSA Pay	1,355.70	6,805.90	18,966.00	35.89%
104 Holiday Pay	0.00	6,598.75	22,226.00	29.69%
105 Admin OT	0.00	0.00	0.00	0.0%
106 FT Shift OT	10,940.15	58,718.01	190,000.00	30.9%
107 POP Salaries	49,001.04	213,206.52	515,000.00	41.4%
108 Employee Insurance Reimb	3,022.43	12,705.10	39,906.00	31.84%
109 Life Insurance	0.00	0.00	2,200.00	0.0%
110 Trustees Compensation	0.00	0.00	10,130.00	0.0%
111 Contract Services	0.00	3,150.00	18,000.00	17.5%
112 Group Health Insurance	13,153.01	54,466.82	224,800.00	24.23%
<b>Total 100 Wages</b>	<b>154,420.35</b>	<b>728,202.78</b>	<b>2,248,184.00</b>	<b>32.39%</b>

**Rutland-Dundee Fire District**  
**YTD Treasurer's Report Budget vs. Actual**  
May through August 2024

	TOTAL			
	Aug 24	May - Aug 24	Budget	% of Budget
<b>200 Admin/Office</b>				
201 Postage	101.12	265.58	4,000.00	6.64%
202 Office Supplies	0.00	732.86	3,950.00	18.55%
203 Office Equipment	59.05	320.92	5,500.00	5.84%
204 Legal Expenses	0.00	100.00	11,900.00	0.84%
205 Legal Services	0.00	4,718.05	17,000.00	27.75%
206 Publication Expenses	124.20	1,532.95	2,200.00	69.68%
207 Payroll	410.98	1,654.41	5,200.00	31.82%
208 Periodicals	0.00	1.00	500.00	0.2%
209 Film & Processing	0.00	0.00	0.00	0.0%
210 Meetings & Conferences	475.00	1,308.72	10,500.00	12.46%
211 Computer Software	1,200.00	5,834.44	27,200.00	21.45%
212 Bank Charges	0.00	0.00	0.00	0.0%
<b>Total 200 Admin/Office</b>	<b>2,370.35</b>	<b>16,468.93</b>	<b>87,950.00</b>	<b>18.73%</b>
<b>300 Building Maintenance</b>				
301 Bldg. Maintenance	5,164.50	15,210.60	31,980.00	47.56%
302 Station Supplies	468.05	1,410.84	5,400.00	26.13%
<b>Total 300 Building Maintenance</b>	<b>5,632.55</b>	<b>16,621.44</b>	<b>37,380.00</b>	<b>44.47%</b>
<b>400 Utilities</b>				
401 Electricity	743.32	2,914.45	15,000.00	19.43%
402 Natural Gas	74.61	1,115.12	14,000.00	7.97%
403 Telephone	725.72	4,795.53	15,000.00	31.97%
404 Cable TV	57.94	228.61	900.00	25.4%
405 Internet Service	201.73	803.53	4,100.00	19.6%
<b>Total 400 Utilities</b>	<b>1,803.32</b>	<b>9,857.24</b>	<b>49,000.00</b>	<b>20.12%</b>
<b>500 Vehicle Maintenance</b>				
501 Vehicle Maint & Repairs	1,606.32	12,534.46	40,000.00	31.34%
502 Gas & Oil	1,961.16	7,750.70	35,000.00	22.15%
503 Equipment Maintenance	150.00	2,014.83	21,200.00	9.5%
504 EMS Supplies/Repairs	0.00	4,724.09	7,130.00	66.26%
<b>Total 500 Vehicle Maintenance</b>	<b>3,717.48</b>	<b>27,024.08</b>	<b>103,330.00</b>	<b>26.15%</b>
<b>600 Operations</b>				
601 Medical Services	0.00	2,759.00	24,600.00	11.22%
602 Communications	9,202.34	37,109.36	116,100.00	31.96%
603 Dues & Membership	0.00	5,491.00	11,000.00	49.92%
604 Training & Education	1,680.86	4,424.86	37,280.00	11.87%
605 Uniforms	421.34	2,111.02	10,200.00	20.7%
606 Gear	0.00	144.75	13,000.00	1.11%
607 Miscellaneous	0.00	66.97	1,200.00	5.58%

**Rutland-Dundee Fire District**  
**YTD Treasurer's Report Budget vs. Actual**  
May through August 2024

	TOTAL			
	Aug 24	May - Aug 24	Budget	% of Budget
608 Grants	0.00	575.00	51,100.00	1.13%
609 Ambulance Billing	2,330.94	6,418.38	15,000.00	42.79%
610 Public Education	0.00	0.00	4,800.00	0.0%
<b>Total 600 Operations</b>	<b>13,635.48</b>	<b>59,100.34</b>	<b>284,280.00</b>	<b>20.79%</b>
<b>700 Capital Improvements</b>				
701 Capital - Building	0.00	0.00	76,400.00	0.0%
702 Capital - Vehicles	9,256.28	59,256.28	74,500.00	79.54%
703 Capital - Equipment	0.00	272,285.00	283,142.00	96.17%
704 Building Mortgage	0.00	0.00	0.00	0.0%
<b>Total 700 Capital Improvements</b>	<b>9,256.28</b>	<b>331,541.28</b>	<b>434,042.00</b>	<b>76.39%</b>
<b>800 Major Replacement</b>				
801 Building	0.00	0.00	0.00	0.0%
802 Vehicles	0.00	1,771.20	0.00	100.0%
803 Equipment	0.00	11,080.00	55,000.00	20.15%
<b>Total 800 Major Replacement</b>	<b>0.00</b>	<b>12,851.20</b>	<b>55,000.00</b>	<b>23.37%</b>
9000 Audit Fund	0.00	6,100.00	12,000.00	50.83%
<b>9100 FICA</b>				
9101 FICA Payroll Taxes	5,464.01	24,971.49	70,000.00	35.67%
9102 Unemployment Taxes	195.37	1,013.50	4,852.00	20.89%
<b>Total 9100 FICA</b>	<b>5,659.38</b>	<b>25,984.99</b>	<b>74,852.00</b>	<b>34.72%</b>
<b>9200 Insurance Fund</b>				
9201 Liability Insurance	195.00	28,287.28	35,000.00	80.82%
9202 Workmen's Comp Ins.	9,091.00	42,059.00	145,000.00	29.01%
<b>Total 9200 Insurance Fund</b>	<b>9,286.00</b>	<b>70,346.28</b>	<b>180,000.00</b>	<b>39.08%</b>
<b>9300 Pension Fund</b>				
9301 Pension	0.00	178,068.96	345,261.00	51.58%
9302 Pension Fund PA 93-0689	0.00	7,225.73	14,010.00	51.58%
<b>Total 9300 Pension Fund</b>	<b>0.00</b>	<b>185,294.69</b>	<b>359,271.00</b>	<b>51.58%</b>
9400 Foreign Fire Insurance	0.00	0.00	45,000.00	0.0%
<b>Total Expense</b>	<b>205,781.19</b>	<b>1,489,393.25</b>	<b>3,970,289.00</b>	<b>37.51%</b>
<b>Net Income</b>	<b>-111,423.74</b>	<b>428,139.70</b>	<b>-472,639.25</b>	

# RUTLAND DUNDEE TOWNSHIPS FIRE PROTECTION DISTRICT

BALANCE BY FUND AS OF August 31, 2024

	Fund Balance 5/1/2024	Taxes	Interest	Other	Income	Expenses	Transfers	Net Income FY2024	Fund Balance 8/31/2024
Corporate	\$353,386.08	\$565,719.22	\$24,100.64	\$57,522.10	\$647,341.96	(\$480,666.97)	(\$140,880.00)	\$25,794.99	\$379,181.07
Ambulance	\$521,586.90	\$848,573.67	\$36,150.97	\$86,283.14	\$971,007.78	(\$721,000.32)	(\$211,320.00)	\$38,687.46	\$560,274.36
<b>Operating Reserve</b>	\$922,777.97				\$0.00			\$0.00	\$922,777.97
<b>Impact Fees</b>				\$0.00	\$0.00			\$0.00	\$0.00
<b>Capital Reserve</b>	\$1,654,353.70				\$0.00		\$352,200.00	\$352,200.00	\$2,006,553.70
Liability Insurance	\$103,227.39				\$67,072.31	(\$70,346.28)		(\$3,273.97)	\$99,953.42
FICA	\$11,951.66	\$67,072.31			\$27,948.49	(\$25,984.99)		\$1,963.50	\$13,915.16
Audit	\$20,159.39	\$27,948.49			\$3,356.70	(\$6,100.00)		(\$2,743.30)	\$17,416.09
Pension		\$3,356.70			\$192,975.11	(\$178,068.96)		\$14,906.15	\$14,906.15
Pension PA93-0689		\$192,975.11			\$7,830.60	(\$7,225.73)		\$604.87	\$604.87
		\$7,830.60							
	\$3,587,443.09	\$1,713,476.10	\$60,251.61	\$143,805.24	\$1,917,532.95	(\$1,489,393.25)	\$0.00	\$428,139.70	\$4,015,582.79

Ending Fire/Amb  
\$874,972.98  
40.00%  
60.00%

Ending Fire/Amb  
\$939,455.43  
40.00%  
60.00%



**Settlement Sheet**

**Kane County**

**156 - RUTLAND DUNDEE FIRE DIST**

<b>Current Year Taxes Due</b>		<b>Current Year Taxes Paid</b>				
	Original Amount Due	\$3,065,650.41		+	Real Estate	\$1,709,417.52
+	Supplements	\$17,939.75		+	Railroad	\$4,058.58
-	Cancellations	\$24,093.40		+	Mobile Home	\$0.00
-	Abatements/Refunds	\$0.00		+	Misc. Adjustments	\$0.00
+	Mobile Home	\$0.00		+	Prior Year Real Estate	\$0.00
+/-	Road & Bridge Transfer	\$0.00		+	Prior Year Mobile Home	\$0.00
+	Misc. Adjustments	\$0.00		+	Prior Year Misc. Adjustments	\$0.00
	<b>Adjusted Amount Due</b>	<b>\$3,059,496.76</b>		-	Abatements/Refunds	\$0.00
+	Prior Year Real Estate Tax	\$0.00			<b>Total Collected</b>	<b>\$1,713,476.10</b>
+	Prior Year Mobile Home Tax	\$0.00		+	Hold Back	\$0.00
+	Prior Year Misc. Adjustments	\$0.00		+	County Trustee	
	<b>Total Amount Due</b>	<b>\$3,059,496.76</b>		+	Forfeited Tax	
					<b>Total</b>	<b>\$1,713,476.10</b>

**Distribution Summary**

Tax Distribution Date	Amount
05/22/2024	\$185,373.30
06/20/2024	\$1,395,747.27
07/17/2024	\$81,200.67
08/14/2024	\$51,154.86
<b>Totals: 4 Distributions</b>	<b>\$1,713,476.10</b>
<b>Grand Totals: 4 Distributions</b>	<b>\$1,713,476.10</b>

**Fund Summary**

Fund	Amount Collected	Previously Distributed	Current Distribution	Amount Available	Interest	PY Over Distrib
001 - CORPORATE	\$564,689.78	\$547,831.30	\$16,858.48	\$0.00	\$0.00	\$0.00
013 - FIRE PENSION	\$192,975.11	\$187,213.94	\$5,761.17	\$0.00	\$0.00	\$0.00
013A - FIRE PENSION PA 93-0689	\$7,830.60	\$7,596.82	\$233.78	\$0.00	\$0.00	\$0.00
027 - AUDIT	\$3,356.70	\$3,256.48	\$100.22	\$0.00	\$0.00	\$0.00
035 - LIABILITY INSURANCE	\$67,072.31	\$65,069.90	\$2,002.41	\$0.00	\$0.00	\$0.00
047 - SOCIAL SECURITY	\$27,948.49	\$27,114.11	\$834.38	\$0.00	\$0.00	\$0.00
064 - AMBULANCE	\$847,029.48	\$821,741.89	\$25,287.59	\$0.00	\$0.00	\$0.00
200 - REVENUE RECAPTURE	\$2,573.63	\$2,496.80	\$76.83	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$1,713,476.10</b>	<b>\$1,662,321.24</b>	<b>\$51,154.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



### Rutland-Dundee Fire Protection District Monthly Run Totals for 2024

Call Types	23 Avg	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	24 Avg
Ambulance	31	28	29	30	25	34	40	35	30					251	21
Non-transports	9	9	11	10	11	8	14	18	13					94	8
Motor Vehicle Crash	4	6	4	3	1	5	3	2	6					30	3
Citizen	2	2	2	3		2		1	1					11	1
AFA	3	2	5	4	3	5	2	4	4					29	2
Smoke Detector Act	1			1	1	1	2	1	3					8	1
CO	2	3	3	3	1	2								12	1
Trouble Alarm	1	2	1	2	1			3	2					11	1
Fire Structure	0			1	1	1	1							3	0
Fire Grass	1			1	1				1					3	0
Fire Vehicle	0						1							1	0
Fire Investigation	3	1	3	3	4	2	3	2						18	2
Fire Miscellaneous	1		1	1		2			2					6	1
Hazmat	0													0	0
Dive/Pool PI	0				1									1	0
Technical Rescue	0													0	0

Change of Quarters	CQ	1					2	2						4	0
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AutoAid Ambulance	AA	12	15	12	14	16	17	26	25					144	12
AutoAid Engine	AE	25	27	26	18	24	33	25	33					204	17
AutoAid Tender	AK	1				1	2	2	1					6	1
Auto-Aid Brush Truck	AB	1												0	0

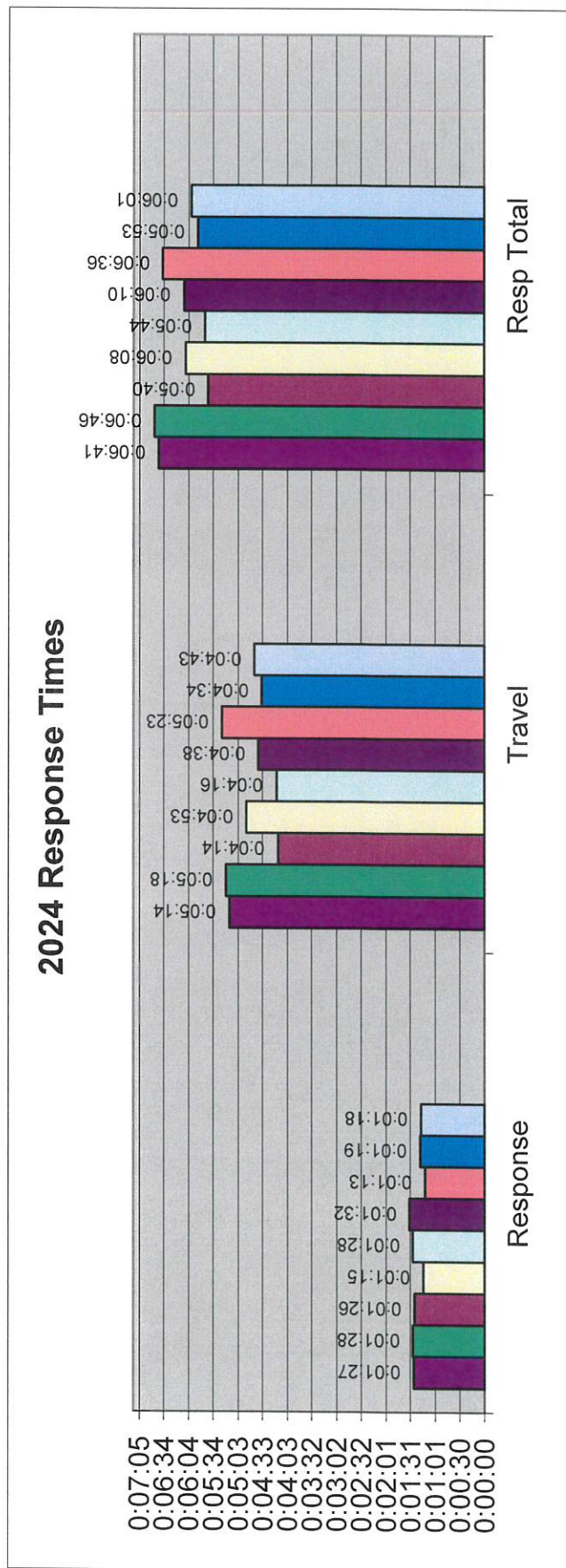
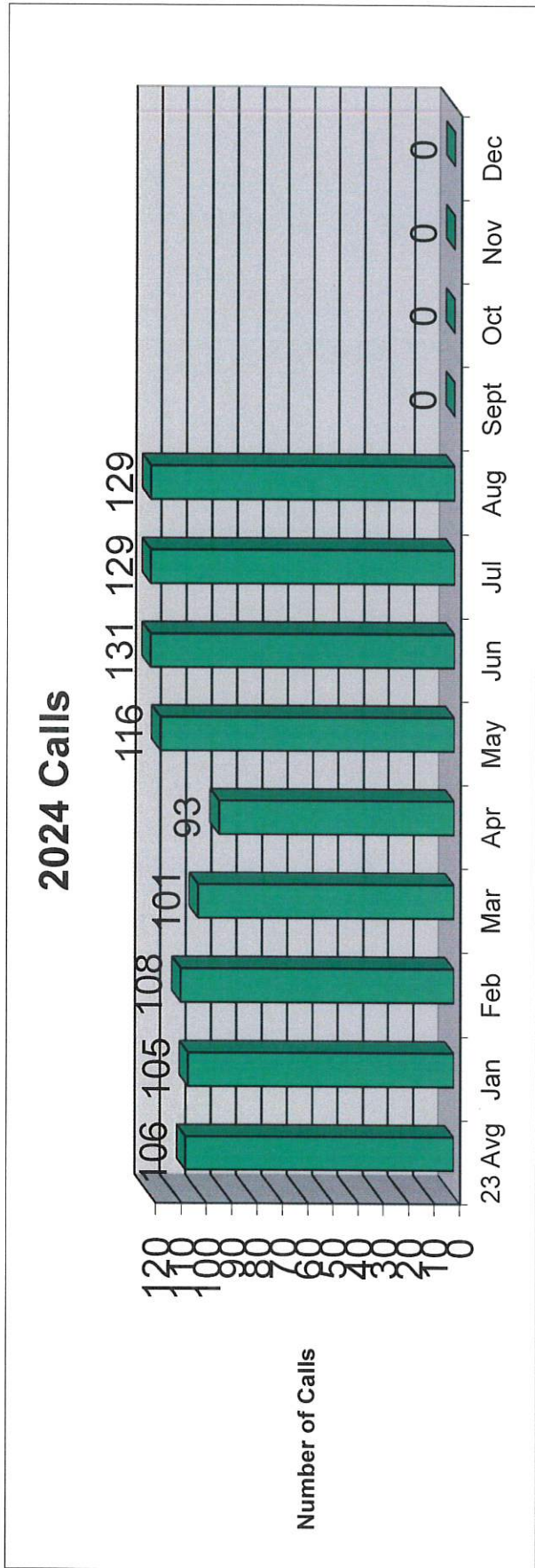
Mutual-Aid Ambulance	MA	1	1	1	2	1	2	1	2					11	1
Mutual-Aid Engine	ME	1	2	2	3	1	1	1	1					7	1
Mutual-Aid Tanker	MK	1	1	1		1	1	2						6	1
Mutual-Aid Squad	MS	0												0	0
Mutual/Auto-Aid Chief	MC	3	9	5	2	8	8	4	6					47	4
Mutual-Aid Technician	MT	0												0	0
Mutual-Aid Brush Truck	MB	0												0	0

Ticket Error	ER	1	1	1				1						4	0
Drill/Test/unable resp	DR	0		1										1	0
<b>TOTAL</b>		106	105	108	101	93	116	129	129	0	0	0	0	912	76

<b>Ambulance</b>		63	58	57	59	55	67	78	84	76	0	0	0	534	45
<b>Fire</b>		43	47	51	42	38	49	53	45	53	0	0	0	378	32

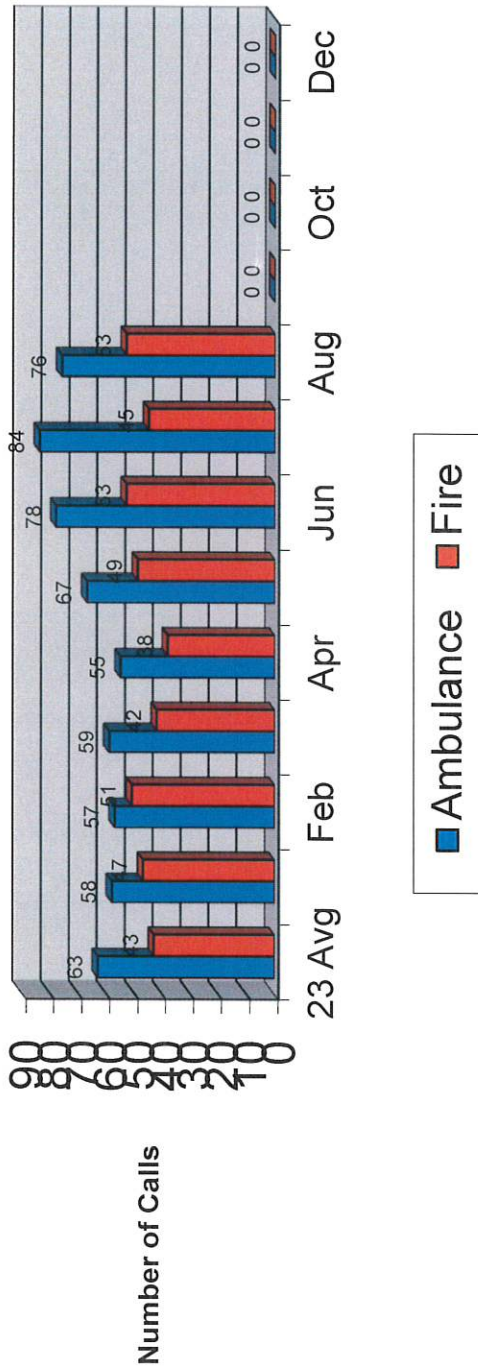


### Rutland-Dundee Fire Protection District Monthly Run Totals for 2024

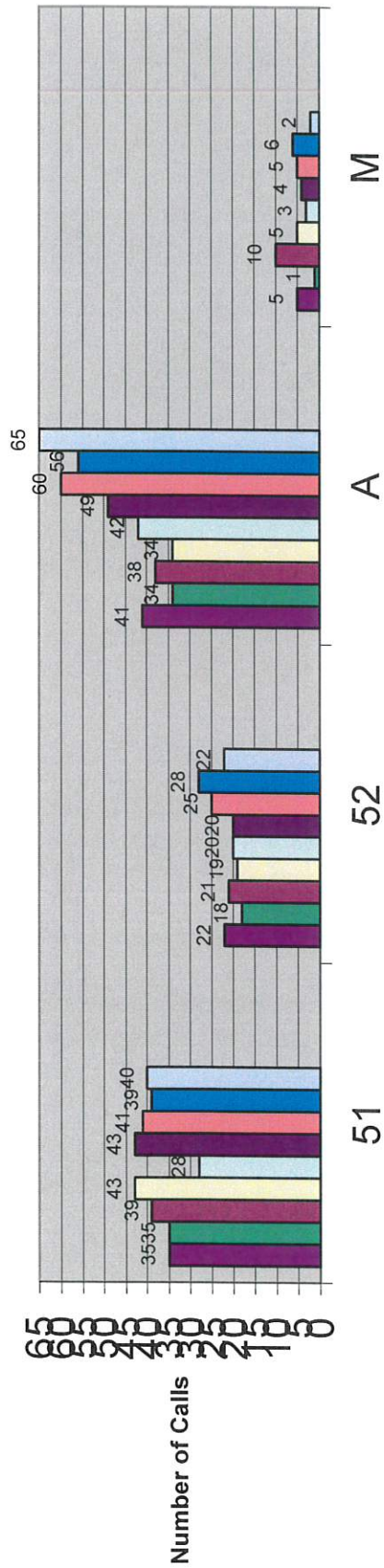


Rutland-Dundee Fire Protection District  
Monthly Run Totals for 2024

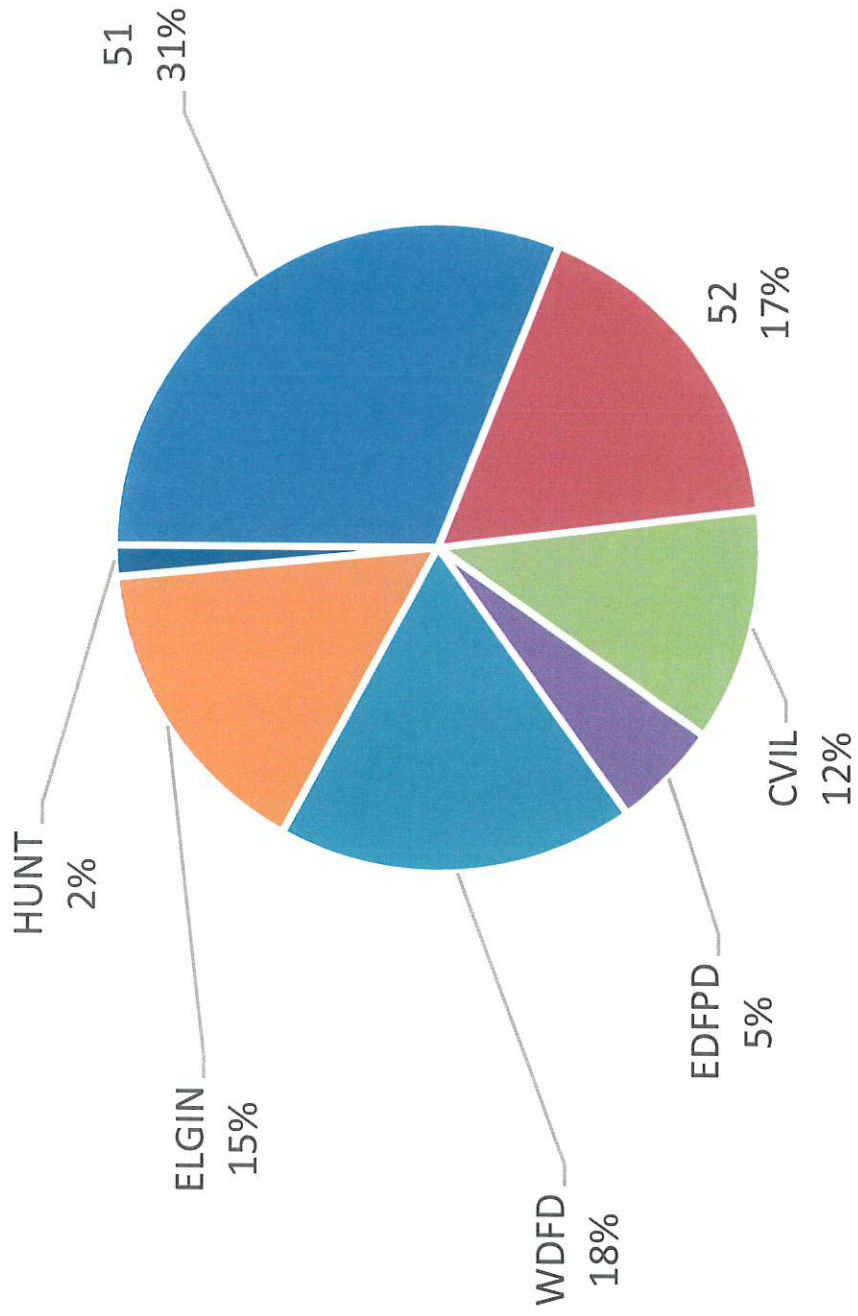
2024 Ambulance vs Fire



2024 Call Area



# RDFPD Incidents by District August 2024







**RESOLUTION NO. FY2024-002**

RESOLUTION NO. **FY2024-002** AUTHORIZING THE DISPOSITION OF  
PROPERTY OWNED BY THE RUTLAND-DUNDEE TOWNSHIPS FIRE PROTECTION  
DISTRICT AND NO LONGER NEEDED FOR THE DISTRICT'S PURPOSES

**WHEREAS**, 70 ILCS 705/10(a) authorizes a Fire Protection District Board of Trustees to dispose of personal property by way of sale, lease, or exchange; and

**WHEREAS**, inherent in the Board of Trustees' powers to provide fire protection services within the District is the power to dispose of property having no commercial value in a reasonable and responsible way; and

**WHEREAS**, the Board of Trustees of the Rutland-Dundee Townships Fire Protection District ("the District") is of the opinion that the property listed on **Exhibits A** attached hereto is no longer necessary or useful to or for the best interest of the District.

**NOW, THEREFORE, BE IT RESOLVED** by the Trustees of the District as follows:

**SECTION 1.** The Board of Trustees hereby determines that the property set forth in **Exhibit A** has limited commercial value and that the cost of efforts associated with disposing of said property by commercially reasonable sale, lease or exchange would exceed the value of the property. Accordingly, the Fire Chief is hereby authorized and directed to dispose of the personal property listed on **Exhibit A** in any reasonable and responsible manner consistent with the best interest of the District. In making said disposition, the Fire Chief is authorized to donate any or all of said property to other units of local government or not-for-profit or philanthropic organizations which may have a use for the same.

Adopted this 9th day of September, 2024, by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Rollyn L. Anderson, President  
Rutland-Dundee Townships Fire Protection District

ATTEST:

\_\_\_\_\_  
William A. Carbone, Secretary  
Rutland-Dundee Townships Fire Protection District

**EXHIBIT A**  
**TO RESOLUTION NO. FY2024-002**

Description of Property:

**Gear** Removed due to age greater than 10 years or unsafe to use.

- 26 bunker jacket
- 23 bunker pants
- 8 boots
- 19 Helmets

**SCBA** Removed due to age greater than 15 years, non-compliant or unsafe to use.

- 22 Air Packs
- 50 Cylinders
- 26 Masks
- 2 RIT Packs

**Base Station Radio** To be donated to Quadcom911 Dispatch Center

- MTR2000 100 Watt 32 Channel VHF Base Station with Tone Control
- 3 Desk Microphone
- S/N: 47CJH0144

# SCHAMBACH CONSTRUCTION INC

SUSTAINABLE CRAFTSMANSHIP

todd@schambachconstruction.com  
220 N Clifton Ave  
Elgin, IL 60123  
847-931-0010 office  
847-931-0025 fax

## Proposal

### RDFP Station 52 Living Quarters Renovation

#### Flooring

- Replace flooring in Entry hallway, office, bathrooms, bedrooms, day room, and kitchen
- Install Sterling Oak 22 Mil x 8.7" x 48" and transitions throughout
- Install Non-Slip Epoxy flooring in bathrooms
- Re-install floor covers and cleanouts

#### Bath 1

- Replace current shower with 48x36 Sterling Ensemble shower surround and glass door
- Re-frame walls for new shower and adjacent closet
- Replace shower head and valve
- Install 18" towel bar and 2 hooks
- Install new door for closet and wire shelving in closet
- Replace toilet and urinal
- Replace vanity with Magickwood Elements 48" cab and sink/top
- New lighting over vanity and outlets necessary for code
- Replace fan/light
- Drywall, prime and paint

#### Bath 2

- Remove current laminate desk/countertop
- Install new toilet and connections
- Frame 6'x3' screen wall next to toilet
- Install Magickwood Elements 42" vanity and sink/top
- Install lighting and outlets over vanity
- Install fan/light
- Infill hallway window
- Drywall, prime and paint

#### Kitchen

- Reconfigure cabinets to fit refrigerator
- Add outlet
- Drywall, prime and paint

\$72,892.30